

Members are requested to NOTE this report and CONSIDER the request for a volunteer Councillor to take on the role of Bank Verifier.

Background

Following the resignation of Councillor Hill Wheeler, the Council is to APPOINT a volunteer Councillor to join Councillor Selwood as a Banking Verifier.

Verifier's Role

As laid down in Financial Regulations the verification of bank reconciliations, cash books and corresponding payments should be made on a quarterly basis.

The role should not be held by a bank signatory (Councillors Allsop, Bamsey and Westwood)

Financial Regulation 2.6 states:

At least once in each quarter, and at each financial year end, two members other than cheque signatories shall be appointed to jointly and severally verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the Council.

Recommendation

Members to:

- NOTE this report
- CONSIDER the appointment
- APPOINT a new Bank Verifier

Tina Jones

RFO

September 2026